



# BENWICK PARISH COUNCIL

1, HOLBROW COURT, WARBOYS, HUNTINGDON,  
PE28 2WF

Tel: 07842700075 e-mail: benwickparishcouncil.clerk@gmail.com

Clerk: Mr. R ROBINSON

To Members of the Council

30<sup>th</sup> November 2022

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 5<sup>th</sup> December 2022 at 7.30 p.m.

At the village hall (Church Annex) in Benwick. Members of the public and press are welcome to attend.

Please do NOT attend if you or a close contact has or has recently had a cough, high temperature or loss of sense of taste or smell or a positive COVID test result. Please bring a face covering and wear it if you are comfortable doing so for the good of others. Temperatures may be taken before entering the meeting. Social distancing will be adhered to within the meeting hall. These measures are in compliance with health and safety legislation.

Yours truly

Mr R Robinson  
Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

## PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

176/22-23	<b>Apologies for absence</b>	
177/22-23	<b>Declarations of Interest</b> <b>Councillors to declare any interests in respect of any item to be discussed at this meeting:-</b> a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
178/22-23	<b>PUBLIC TIME</b>	
179/22-23	<b>Confirmation of Minutes</b> To sign and approve the Minutes of the Council Meeting held on 22 <sup>nd</sup> November 2022	
180/22-23	<b>Matters Arising</b>	
181/22-23	<b>The Pound</b> to discuss and agree any actions needed	
182/22-23	<b>County &amp; District Councillors Reports</b>	
183/22-23	<b>Donations</b> to discuss and agree on any charitable donations to be made that will benefit the local community	
184/22-23	<b>Defibrillators</b> to discuss and agree any actions in relation to defibrillators	
185/22-23	<b>LHI bids and traffic calming</b> to discuss and agree any actions required including a working group to advise the clerk before the submission date of 6/1/2022	
186/22-23	<b>Biodiversity &amp; habitat initiatives</b> to discuss and agree any actions on this	
187/22-23	<b>Police Report</b> to discuss and agree actions in relation to community police meeting	
188/22-23	<b>Dog fouling</b> to discuss and agree on any actions required	
189/22-23	<b>Income &amp; Expenditure</b> a) Members to consider and approve the following accounts for payment	
	Npower	Electricity October DD paid 17/11/2022 (inc. VAT)
		<b>Sub-total pre-authorised by Council and paid during November</b>
		£93.49
		<b>£93.49</b>

	HHA Grounds Maint. R Robinson	November Cemetery (inc. VAT) Expenses & salary <b>Subtotal to authorise for payment now</b>	£365.16 £619.00 <b>£984.16</b>	
		<b>TOTAL</b>	<b>£1077.65</b>	
	b) Clerk to report on the November Bank Balances and reconciliation statement c) to discuss and agree any actions needed for the annual budget process including terms of reference and membership of a committee or working group to consider the budget			
<b>190/22-23</b>	<b>Planning</b> to discuss and agree any actions in relation to 1 High Street			
<b>191/22-23</b>	<b>Village Hall</b> to discuss and agree any actions needed including budgeting for expenditure on any matters connected with the village hall including spending from the reserves and adjusting the level of the general reserve.			
<b>192/22-23</b>	<b>Correspondence</b> a) Rural Services Network, Bulletin (email 8/11/2022, 15/11/2022, 22/11/2022, 29/11/2022, 1/11/2022) b) FDC Press releases (email 3/11/2022, 4/11/2022, 14/11/2022, 25/11/2022, 29/11/2022 x2) Member services (email 7/11/2022, 17/10/2022, 24/11/2022) Precept and tax base (email 4/11/2022) Agendas (email 28/11/2022) c) CAPALC Special Meeting (email 10/11/2022) Bulletin (email 16/11/2022) Courses (email 14/11/2022) d) NALC Chief Executive's Bulletin (email 4/11/2022, 11/11/2022, 25/11/2022) Newsletter (email 2/11/2022, 9/11/2022, 16/11/2022, 23/11/2022) Events (email 29/11/2022) Energy rebate scheme (email 10/11/2022) e) Highways - TMC Incident Report October (email 2/11/2022) f) CAPASP newsletter (email 9/11/2022) warnings (email 3/11/2022) g) Greater Cambridge partnership - Consultation (emailed 23/11/2022) h) CCC – Cambridgeshire matters (email /9/2022, 31/10/2022) Queen's Award for Library Home Service Volunteers (email 2/11/2022) HAF (email 8/11/2022) Cllr Connor (email 19/11/2022) i) Combined authority – Update – (email /10/2022) Renewable fuels consultation (email 9/11/2022) j) ACRE Prosperity fund (email 9/11/2022) k) Benwick in Bloom – Pound (email 8/11/2022)			
<b>193/22-23</b>	<b>Education/NALC events</b> to discuss and agree on any expenditure on courses / events for the clerk or councillors to attend			
<b>194/22-23</b>	<b>Agenda Items/Next Meeting</b> - to discuss and agree the format and date of the next Parish Council meeting proposed to be Monday 9 <sup>th</sup> January 2023. Items to be included on agenda should be with the Clerk by Monday 2 <sup>nd</sup> January 2023			